

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/24/2020

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
John H Williams
Mary E Leonard

BOARD MEMBERS ABSENT: Amanda Scott
Zendi F Meharry

DIVISION STAFF: Dawn Hall, Section Chief
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Crema, General Counsel
Rob McQuade, Legal Counsel
Greg Floyd, Financial Unit Manager
Lizzie Kukla, Board Specialist

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Leonard made a motion to approve the minutes of 2/28/2020, 4/17/2020, and 6/5/2020. Mr. Williams seconded the motion. Motion carried.

LAWS AND RULES

Mr. McQuade presented a legislative update and informed the Board of laws implemented during 2020 legislative session which directly affect the Board, including Senate Bill 1242.

FINANCIAL REPORT

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of 17,947.46 as of June 30, 2020.

DIVISION BUSINESS

The Board reviewed the To Do List. The Board and Mr. Crema advised Ms. Kukla to bring the National Association of Long Term Care Administrator Boards (NAB)

contract, and recent communication from NAB regarding the annual contract, to the Board for review at the next board meeting.

BOARD BUSINESS

The Board and Mr. Crema directed Ms. Kukla to include the COVID-19, and elections items on the next agenda, so that the Board may take action on those items at the next board meeting.

EXECUTIVE SESSION

Ms. Leonard made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. Mr. Williams seconded the motion. The vote was: Mr. Thompson, aye; Mr. Williams, aye; and Ms. Leonard, aye. Motion carried.

Ms. Leonard made a motion to come out of executive session. Mr. Williams seconded the motion. Motion carried.

APPLICATIONS

Mr. Williams made a motion to approve the following for licensure:

RICHARD CHASTEEN

NHA 1305

Ms. Leonard seconded the motion. Motion carried.

Mr. Williams made a motion to approve the following for examination:

901-16-8417

901-17-2788

Ms. Leonard seconded the motion. Motion carried.

Mr. Williams made a motion to approve the following NHAIT Reports as presented:

901-16-8414 NHAIT Report #2

901-17-1246 NHAIT Reports #1 and #2

Ms. Leonard seconded the motion. Motion carried.

Mr. Williams made a motion to accept the continuing education request as discussed in executive session.

Ms. Leonard seconded the motion. Motion carried.

NEXT MEETING was scheduled for September 4, 2020 at 9:00 AM MDT.

ADJOURNMENT

Ms. Leonard made a motion to adjourn the meeting at 10:12 AM MDT. Mr. Williams seconded the motion. Motion carried.